

Agenda Summary Report (ASR)

Franklin County Board of Commissioners

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| DATE SUBMITTED: 9/18/2023 | PREPARED BY: Ryan Brimacombe |
| Meeting Date Requested: 9/27/2023 | PRESENTED BY: Mike Gonzalez |
| ITEM: (Select One) <input checked="" type="checkbox"/> Consent Agenda Brought Before the Board Time needed: | |
| SUBJECT / ISSUE: Cancellation of Unclaimed Warrants | |
| FISCAL IMPACT: \$0. Funds have been previously expended | |
| <p>BACKGROUND: The Washington State Department of Revenue requires us to send them unclaimed property. In this case, the unclaimed property is in the form of funds (warrants) that were issued from accounts payable and payroll that have been outstanding at least two years and one year respectively. An effort was made to contact recipients, as required, and some property was returned to them. Per RCW 63.29, we are required to send the balance of \$8,668.01 to the Washington State Department of Revenue, where the payees may be able to recover their property.</p> <p>RCW 36.22.100 dictates that the legislative authority will cancel warrants not presented for payment that are at least one year old.</p> | |
| RECOMMENDATION: Move to adopt resolution to cancel warrants that represent unclaimed property. | |
| COORDINATION: Ryan Brimacombe, Stuart Burke | |
| ATTACHMENTS: (Documents you are submitting to the Board)\ 1. Resolution 2. List of payees and unclaimed property (warrants) information | |
| HANDLING / ROUTING: (Once document is fully executed it will be imported into Document Manager. Please list <u>name(s)</u> of parties that will need a pdf) Ryan Brimacombe, Stuart Burke | |

I certify the above information is accurate and complete.

Ryan Brimacombe, Accounting Supervisor

FRANKLIN COUNTY RESOLUTION _____

BEFORE THE BOARD OF COMMISSIONERS
FRANKLIN COUNTY, WASHINGTON

***CANCELLATION OF WARRANTS DEEMED UNCLAIMED FUNDS AND REMITTED TO
WASHINGTON STATE DEPT OF REVENUE***

WHEREAS, per *RCW 63.29*, payments to vendors and employees that become unclaimed must be turned over to the Washington State Department of Revenue; and

WHEREAS, the County Auditor's Office has identified these obligations and has reported them to the WA State DOR; and

WHEREAS, the County Auditor's Office has remitted the funds to the WA State DOR; and

WHEREAS, per *RCW 36.22.100*, registered or interest bearing county warrants not presented within one year of the date of their call, and all other county warrants not presented within one year of the date of their issue shall be canceled by the legislative authority of the County and the Auditor and Treasurer of the County shall cancel all record of such warrants, so as to leave the funds as if such warrants had never been drawn.

NOW, THEREFORE, BE IT RESOLVED that the attached list of unclaimed funds totaling \$8,668.01 is hereby cancelled.

APPROVED this 27th day of September, 2023.

BOARD OF COUNTY COMMISSIONERS
FRANKLIN COUNTY, WASHINGTON

Chair

Chair Pro Tem

Member

ATTEST:

Clerk to the Board